

# **UCAS EXTRA** **Student Guide**



## **What is Extra?**

If you have applied through UCAS, used all five choices on your application and aren't holding any offers, you might be able to apply through Extra for another course. In Extra, you can apply for any course with vacancies. Extra is open between the end of February and early July. In Extra, you apply for one course at a time using Track.

### **Am I eligible?**

To use Extra you need to have:

- already made five choices
- received decisions from all these choices, and
- either had no offers or declined all the offers you have received.

If you decline your offers and add an Extra choice, you will not be able to accept any of your original choices later.

### **How does it work?**

If you are eligible for Extra, a button will appear on your Track screen which you can use to apply for a course in Extra. Course Search will tell you which courses have vacancies - an 'x' will be displayed next to any available courses. Before you apply, try to contact the university or college to make sure that they can consider you.

Check Course Search to see if there is an Entry Profile for the course because some will tell you what the university or college looks for in their students and might also have case studies from students who have taken the course.

Choose a course and enter the details in Track. We'll then send your application to the university or college, one choice at a time.

When you apply to a university or college in Extra, they can view details of choices you made when you originally applied.

### **Choosing a course**

Research the courses before deciding which to apply for. If you applied for high-demand courses originally and were unsuccessful, you could consider related or alternative subjects. Your teachers or careers advisers, or the universities and colleges themselves, can provide useful guidance.

You can only apply for one choice through Extra at a time, so please make sure the place is still available before you add it. Once you add an Extra choice it cannot be changed until 21 days have passed.

### **What happens next?**

If you are offered a place, you can choose whether or not to accept it. If you accept an offer, you are committed to it, which means that you cannot apply anywhere else. You will need to reply to your offer by the date shown in Track.

If you decline an offer, or the university or college turns you down, you can apply for a different choice through Extra (time permitting). Your Extra button in Track will be

reactivated. You can also apply for a different choice if you haven't received a decision from your Extra choice within 21 days of applying to them.

If you don't get an offer in Extra, don't worry! You can apply through our Clearing process, which gives you another opportunity to apply for vacancies.

**Need more information?**

If you cannot find the answers to your queries about Extra on this site, please contact Miss Ward.